

**Clear Creek Amana Community School District**  
**“Superintendent’s Round Table Committee”**  
**(School Improvement Advisory Committee)**  
**By-Laws**

**A. Mission**

- a. This committee is pursuant to [Iowa Code 280.12](#). The committee is an advisory committee that makes recommendations to the school board and administration on student academic achievement and learning needs within the Clear Creek Amana Community School District.

**B. Mission Statement**

- a. The Committee’s purpose is to provide the Clear Creek Amana school board and administrators with well vetted recommendations on the academic and learning experience at Clear Creek Amana Community Schools.

**C. Foundational Beliefs**

- a. The foundational beliefs of the committee are that:
  - i. Education should be founded on the growth mindset where all students can achieve more no matter their starting point;
  - ii. Each student should have a personalized learning plan that helps them achieve their goals;
  - iii. All students will have the same academic and instructional opportunities across District buildings.
  - iv. Reflection and review of data allows for continuous growth and improvement to the academic offerings and programming.

**D. Purpose**

- a. The purpose of this committee is to make recommendations on the following areas, including but not limited to:
  - i. Instruction, Curriculum, & Pathways (Per Iowa Law)
    - 1. Major educational needs, student learning goals, long-range and annual improvement goals that include, but are not limited to, the state indicators that address reading, mathematics, and science achievement. This will also include desired levels of student performance.
  - ii. Equity (Per Iowa Law)

1. Harassment or bullying prevention goals, programs, trainings, and other initiatives
  2. Conditions for Learning data and resulting initiatives
  3. Consider recommendations related to character education
- iii. Activities/Athletics (Local)
  - iv. Finances (Local)
  - v. Communication (Local)
  - vi. Other areas as identified (Local)

#### **E. Membership**

- i. The committee shall consist of members representing students, parents, teachers, administrators, and representatives from the local community. To the extent possible, committee membership shall have balanced representation with regard to race, gender, national origin, and disability.

#### **F. Meetings**

- i. The committee will meet at a minimum of quarterly.
- ii. Additional meetings may be called by the chairperson at the request of at least three (3) members and with at least one (1) week notice.
- iii. All meetings are open to the public.
- iv. Meetings will be publicly announced.
- v. Meetings will occur during the school calendar year.
- vi. The minutes of each meeting shall be distributed to the Board of Directors of the Clear Creek Amana School Community School District.
- vii. Committee business shall not conflict with applicable Federal, State, or local laws or school board policies.

#### **G. Terms of Membership**

- i. Membership is limited to individuals who live in the Clear Creek Amana Community School district boundaries.
- ii. Members can be students, parents/guardians, teachers, administrators, school board directors, and local community members.
- iii. Those desiring to serve on the committee will notify the chairperson to be added to the contact list.

- iv. A committee member can be dismissed for persistent, pervasive, or severe violations of the committee by-laws or school board policies.

#### **H. Amendment of By-Laws**

- a. If the committee determines that the by-laws should be amended, a by-laws committee shall be appointed by the Chairperson to draft the requested amendment. The amended by-laws shall be submitted in writing to the Board of Directors for approval.
- b. These by-laws are subject to change based on the Board's policy regarding committees.